

WESTMINSTER CITY COUNCIL

STATEMENT OF DECISION

SUBJECT: WESTMINSTER REGISTRATION SERVICE FEES AND CHARGES

Notice is hereby given that the Cabinet Member for Sports and Leisure, has made the following executive decision on the above mentioned subject for the reasons set out below.

Summary of Decision

That the Cabinet member approves the following:

- the adoption of the full cost recovery model for the Registration and Nationality Service, including an uplift for inflation of 1% per annum for staff costs and 5% per annum for non-staff cost for 2017/18 and 2018/19.
- the proposed fees detailed in the attached appendices of the report.
- a percentage increase of approximately 3% for fees between 2017-18 and 2018-19.
- the introduction of the bedside registration service at the Portland Hospital for the fees detailed in the attached appendix, to be charged monthly to the Portland Hospital.
- the proposal to introduce differential pricing for premium services set using the full cost recovery model, as detailed in the attached appendix 1.
- the proposal to introduce discounted rates of 25% for existing bookings and 10% for new bookings at Mayfair Library, for the period of the roof works.
- the proposal to introduce a premium for all Old Marylebone Town Hall (OMTH) bookings which will recoup the costs of the refurbishment of OMTH, pay for the maintenance of the fixtures and fittings, and fund the operation of an ushering service at OMTH.
- the proposal to offer a resident discount of 20% for residents booking a weekday ceremony at OMTH.

Reasons for Decision

The service reviews its fees at least annually and uses benchmarking analysis and customer demand to inform this process, as well as working towards a strategic objective of becoming cost neutral to the Council.

Any new bookings are made based on the latest approved fees. Bookings are being taken up until the end of December 2017, and from January bookings will be able to made up until the end of 2018.

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